



EYFS Acceptable Use of Cameras, Tablets and Mobile Phones

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Status:	Live
Published Date:	September 2024

Review Date:	September 2025
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Rationale

In line with the School's Mission Statement we aim to help students develop their gifts and talents: spiritual and social; intellectual and emotional; aesthetic and physical through the provision of a broad and balanced curriculum, which is responsive to, and supportive of, their needs and aspirations, fosters intellectual curiosity and academic achievement, and motivates them to grow to their full potential.

Introduction

Our Nursery nurtures the very best in each child; we aim to provide a high-quality teaching and learning environment. The Islamic values of the school encourage care for all, mutual respect, responsibility and a strong partnership between home and school.

Aim

We intend to provide an environment in which children, parents and staff are safe from images being recorded and inappropriately used in turn eliminating the following concerns:

1. Staff being distracted from their work with the children.
2. The inappropriate use of mobile phones, tablets and cameras around the children.

We have a clear policy to adhere to on the acceptable use of mobile phones, iPad and cameras that is understood by all Practitioners without exception.

Staff Mobile Phones

- Staff can bring their personal mobile phone to school. Practitioners must ensure that there are no inappropriate or illegal content on their device.
- All staff must ensure that their mobile phones are left in the staff room.
- Mobile phone calls can be taken in the staffroom at break times.

- If a personal emergency should occur Nursery Staff are asked to use the school office as their emergency contact number.
- The school hold details of each practitioner's emergency contact number of the next of kin.
- It is the responsibility of all members of staff to remain vigilant and report any concerns to the DSL.

All Mobile Phones in the Nursery Premises

- Mobile phones, apart from the school iPhone, must not be used to photograph children.
- Mobile phones must not be used by parents in school, on the playground or on school visits to photograph the children.
- The DSL reserves the right to check the image content of a member of staff's mobile phone should there be any cause for concern. This will also apply to volunteers when in a role of responsibility such as helping on a trip.
- Should inappropriate material be found, Sheerin Ramjan will be contacted immediately, and appropriate procedures will then follow in line with school policy.

Cameras

When photographing children, only school phone or school iPad will be used. This is to include the recording of any activities within the school or on an educational trip. Photographs or videos will then be downloaded to a school iCloud account which is password protected and has 2 factor authentication. Some photographs and videos will be uploaded onto an online Learning Journey (Tapestry). This is a personal and private account for every child in the Nursery setting. All staff will be responsible for collating pictures and videos to be included in each child's Learning Journey. It is the responsibility of all staff to ensure they are using cameras and photographing appropriately. Any concerns should be immediately reported to the DSL.

The children will use the school cameras or iPad when taking photographs. The practitioners in Nursery are responsible for the location of the iPad and cameras.

No personal devices or cameras should be taken into the children's toilets.

Links to other policies

Safeguarding and Child Protection Policy

Mobile and On-line Safety Policy

Acceptable Use Policy

